



RESOURCES FOR INTERNATIONAL FINANCE AND ADMIN ISSUES

Category	FAS Resource	University-Wide Resource
Budget	Susan Duda, FAS Finance	N/A
Contracts and MOU's	Andry McFall, FAS Procurement	Peter Katz, OGC
Sponsored Contracts	Denise Moody, RAS	Jennifer Ponting, OSP
Financial Management		
- Cash Management & Bank Accounts	Heather Fusco, FAS Finance	Kit Lam, Office of Treasury Management
- Reimbursements and Foreign Payables and Receivables	Andry McFall, FAS Procurement	Joyce Kaplan, Office of the Controller
HR		
- Hiring	Robert Bellantuoni, FAS HR	Krister Anderson, GSS
- Independent Contractors	Robert Bellantuoni, FAS HR	Krister Anderson, GSS
- Payroll	Bob Daley, FAS Finance	Krister Anderson, GSS
Import and Export	Katrin Duevel, RAS	Ellen Berkman, OGC
Insurance	N/A	Krister Anderson, GSS
IT (Connectivity, data protection, etc.)	HUIT	HUIT
Telecommunications	HUIT	HUIT
Local Law	Kirsten Colton - A&H and Soc Sciences Sarah Elwell – Sciences	Krister Anderson, GSS
Program Administration	Kirsten Colton - A&H and Soc Sciences Sarah Elwell – Sciences	Krister Anderson, GSS
Real Estate	Divisional Admin Dean	Krister Anderson, GSS
New Project Setup Finance and Administration (strategy, approvals, budgeting, registration, vendors, etc.)	FAS International Sub-Committee	Krister Anderson, GSS; UCIPS
Safety and Security	Kirsten Colton – A& H and Soc Sciences Sarah Elwell – Sciences Nicole Garcia (Undergrad Policy and Procedure only)	Elizabeth Esparza, GSS
Taxes (Personal)	N/A	Krister Anderson, GSS
Taxes (Corporate)	N/A	Krister Anderson, GSS
Travel	Andry McFall, FAS Procurement	traveltools.harvard.edu
Visas	N/A	Krister Anderson, GSS, traveltools.harvard.edu

Please Note: If you have local resources to help you with international issues, please contact them first.