Use tabs to switch between different dashboard views.

An asterisk indicates a required field.

Notes regarding dashboard information are listed here.

Dashboard prompts

Use the Dashboards drop-down menu to access other dashboards.

Access other customizations (Print, export, etc.)

Access Help

Click the ‘Apply’ button to render (run) the dashboard.

You can remove prompts (filters) and sections

You can sort columns

You can move a column to prompts (acts as a filter) or sections (breaks data into sections by selected field)

You can sort columns

You can move a column to sections