|  |  |
| --- | --- |
|  **HCOM Field** | **Where to View HCOM Field Information** |
| **Item Description** (marketplace fills in automatically/non catalog you fill in - required) | * CREW Reporting
	+ Detailed Listing
	+ Committed Funds Report
* HCOM Reporting wherever line item description is viewed
	+ PO Line and Distribution Report
	+ Receiving Details Report
	+ PO Transaction Summary Report
* HCOM Requisition Search
 |
| **Business Purpose** (required) –only seen in Payment Requests | Acts as the line item description – appears in the following:* CREW Reporting
	+ Detailed Listing
	+ Committed Funds Report
* HCOM Reporting wherever line item description is viewed
	+ PO Line and Distribution Report
	+ Receiving Details Report
	+ PO Transaction Summary Report
* HCOM Requisition Search
 |
| **Line Level Notes** | * HCOM PO Line and Distribution Report
* HCOM Requisition Search
 |
| **Requisition Description** (required) | * HCOM PO Line and Distribution Report
* HCOM Requisition Search
 |